

CHANGE OF INFORMATION

VIRGINIA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES
OFFICE OF PESTICIDE SERVICES
1100 Bank Street, Room 401D
Richmond, VA 23219

☐ CHANGE OF ADDRESS ☐ CHANGE OF BUSINESS ADDRESS ☐ CHANGE OF EMPLOYER

NOTICE TO THE APPLICATOR:

Your Virginia Commercial Pesticide Applicator certificate or Registered Technician certificate is issued to **YOU** by the VDACS' Office of Pesticide Services (OPS), and it is **YOUR** responsibility to maintain it, regardless of your employer. By notifying OPS you may transfer your certificate from one employer or location to another. The Office of Pesticide Services will contact you **by mail** one to three times a year (status report, renewal notice, new certificate) to enable you to maintain your certificate. It is important for you to keep us informed of any change in your mailing address.

AUTHORIZATION STATEMENT:

I understand that it is my responsibility to maintain my certificate and that I wish for all mailings from the Office of Pesticide Services to be sent to the address below.

Social Security No.: _____ - _____ - _____ Certificate No. _____

Name of Applicator: _____

Employer (Business) Name: _____

☐ New Employer/Business

VA Pesticide Business License # (if applicable): _____

Business Telephone #: (_____) _____ - _____
Area Code

PREVIOUS ADDRESS:

Mailing Address: _____

NEW ADDRESS:

Mailing Address: _____
☐ Home
☐ Business

Signature of Applicator: _____
(Required)

HOME ADDRESS:

In order to keep your files current, the Office of Pesticide Services also keeps a record of your current home address. Please provide the information below if it is **not the same** as the new mailing address above:

Street/RFD: _____

City: _____ State: _____ ZIP: _____

Home Telephone #: (_____) _____ - _____
Area Code

Please mail this form to the address above, or FAX to (804) 786-9149
Questions? Call (804) 786-3798